



Newcastle College

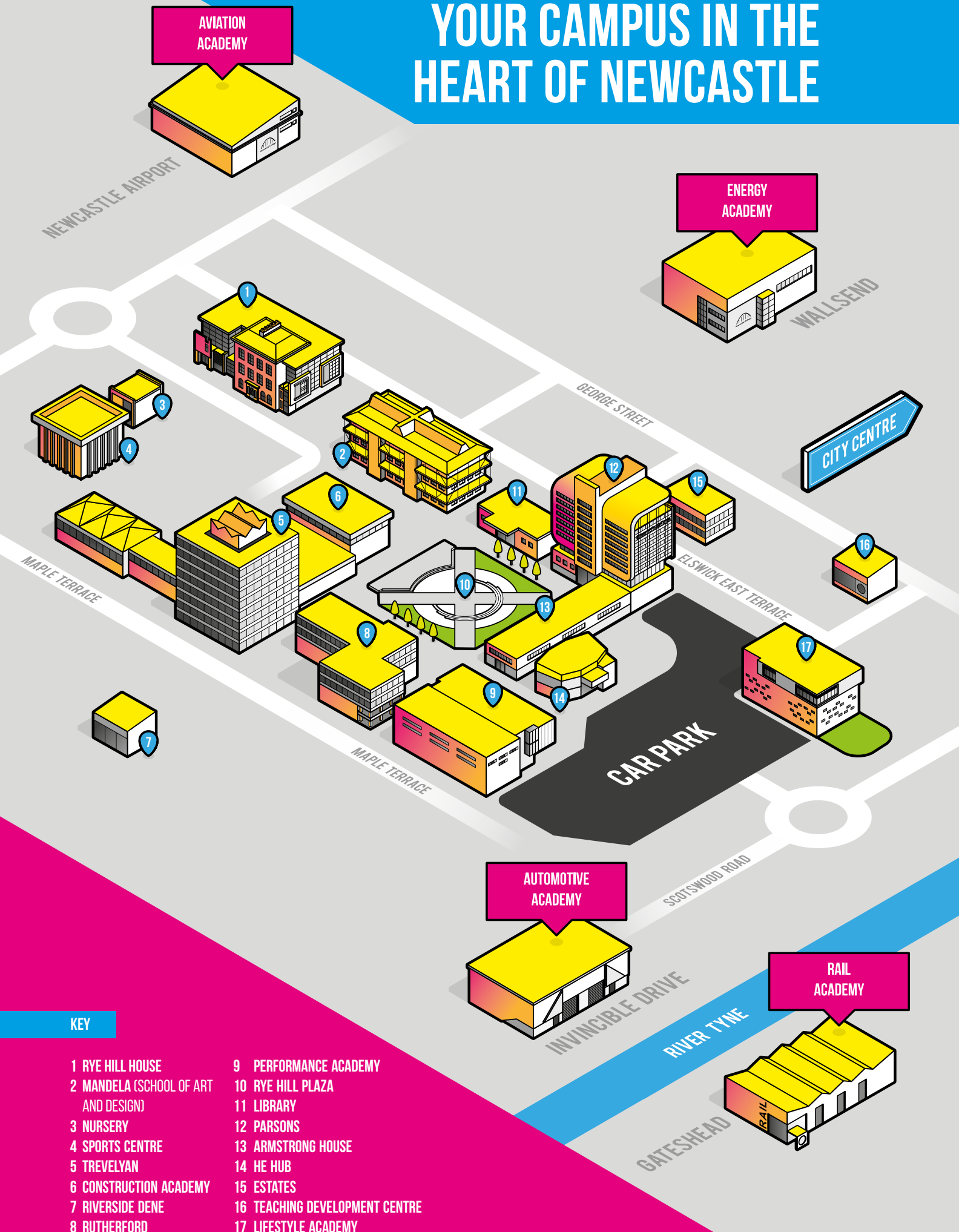


ADULT COURSE GUIDE.

ncl-coll.ac.uk



YOUR CAMPUS IN THE HEART OF NEWCASTLE



KEY

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| 1 RYE HILL HOUSE | 9 PERFORMANCE ACADEMY |
| 2 MANDELA (SCHOOL OF ART AND DESIGN) | 10 RYE HILL PLAZA |
| 3 NURSERY | 11 LIBRARY |
| 4 SPORTS CENTRE | 12 PARSONS |
| 5 TREVELYAN | 13 ARMSTRONG HOUSE |
| 6 CONSTRUCTION ACADEMY | 14 HE HUB |
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ADULT COURSE OFFER

At Newcastle College we want to give you every opportunity to be able to get a job, retrain, pursue your passion or secure that all important promotion. Here you'll find a range of courses designed to give you the knowledge, skills and qualifications to achieve your ambition.

GET IN TOUCH

Our dedicated Student Services Team is on-hand to answer any queries you may have about starting a course with us including financial support available to you. You can call them on **0191 200 4000** (option 4) or email **enquiries@ncl-coll.ac.uk**





EVENTS

Choosing a college is a really important decision, and we know you'll probably have lots of questions before applying to study a course at Newcastle College. We run events throughout the year to help give you as much information as possible about all we have to offer.

Monthly Open Events

Visit one of our Open Events and get a feel for what it's like to study with us! We'll help to find the right course for you!

What happens at an Open Event?

Join us to see our fantastic facilities, meet staff and:

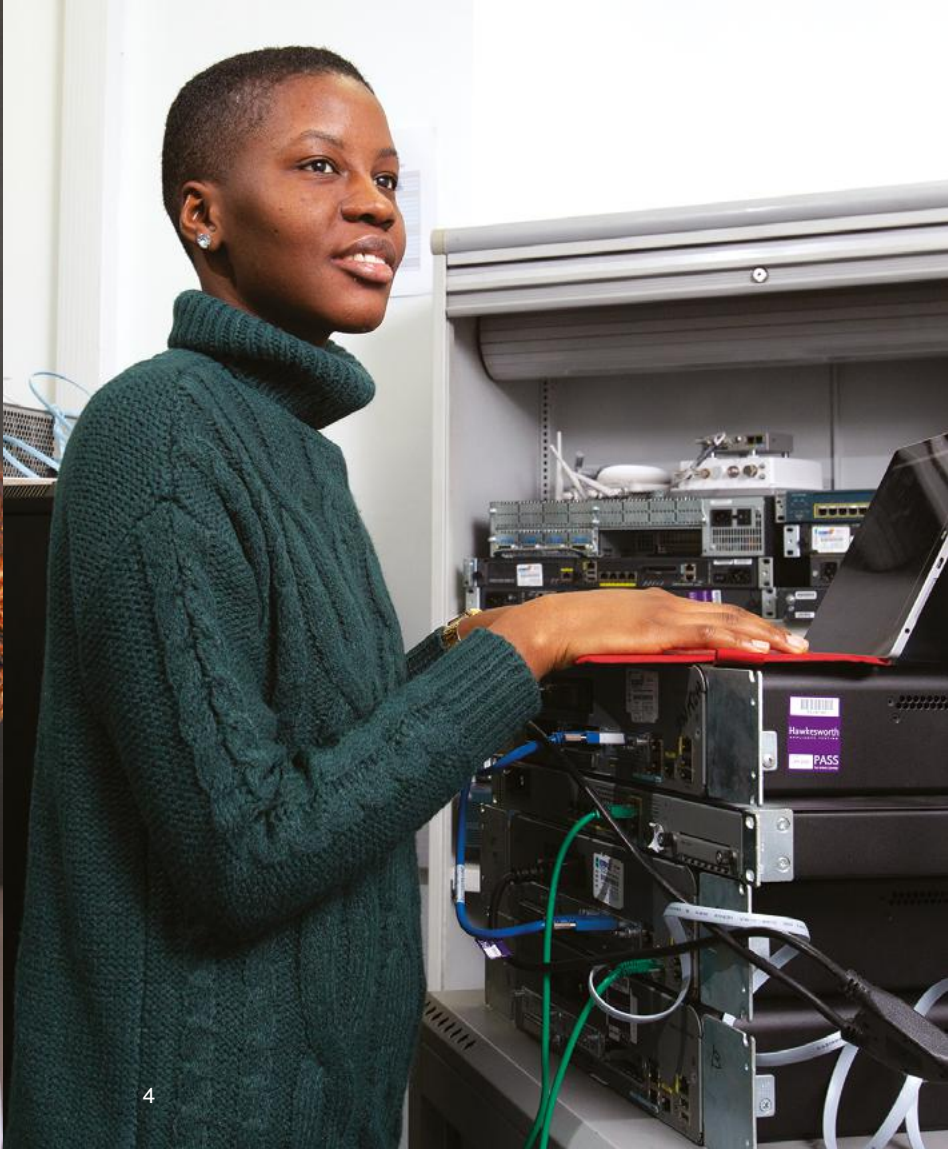
- speak to tutors about the courses you're interested in.
- find out what support services are available to you whilst you study.
- chat to our Student Services Team about financial support you may be eligible for.
- see our campus for yourself.
- get support with making an application.

Book your place

You can book your place at any of our open events by visiting ncl-coll.ac.uk/events

Open Event Dates

WED	OCT 04 4.45PM – 7PM	WED	NOV 08 4.45PM – 7PM
WED	DEC 06 4.45PM – 7PM	WED	JAN 10 4.45PM – 7PM
WED	FEB 07 4.45PM – 7PM	WED	MAR 06 4.45PM – 7PM
WED	MAR 27 4.45PM – 7PM	WED	MAY 01 4.45PM – 7PM
WED	JUN 05 4.45PM – 7PM	WED	JUL 03 4.45PM – 7PM



HELP WITH COURSE FEES

Depending on your circumstances you may be eligible for free or discounted study. Within the course section of this guide, course costs are outlined in the fee columns, split by category (where applicable).

You can find out further information about your eligibility by referring to the table below. If you need further help or advice, simply call our Student Services Team on **0191 200 4000** or email **enquiries@ncl-coll.ac.uk**

FEES CATEGORIES EXPLAINED

Category A

- In receipt of Jobseeker's Allowance (JSA).
- In receipt of Employment and Support Allowance (ESA) and are in the work-related activity group (WRAG).
- In receipt of Universal Credit (UC), and your take-home pay as recorded on your UC statement (disregarding UC payments and other benefits) is less than £617 a month (you are the sole adult in your benefit claim) or £988 a month (you have a joint benefit claim with your partner) and are determined by Jobcentre Plus (JCP) as being in one of the following groups:
 - All Work Related Requirements Group
 - Work Preparation Group
 - Work Focused Interview Group.
- In receipt of other state benefits (not included in the list above) and your take-home pay (disregarding UC payments and other benefits) is less than £617 a month (you are the sole adult in your benefit claim) or £988 a month (you have a joint benefit claim with your partner) and want to be employed and are undertaking learning that is directly relevant to your employment prospects and the local labour market needs.
- Earn an annual gross salary of less than £21,225 (North of Tyne) and £20,319 (non North of Tyne). aged 19-23 and planning to study towards your first full Level 2 or first full Level 3.
- Aged 19-23 and planning to study towards your first full Level 2 or first full Level 3.

Category B

- Employed and earning between £21,225 and £23,000 (North of Tyne) or between £20,319 and £23,000 (non North of Tyne), planning to study up to and including Level 2. This will show the contribution to be paid towards the course.

Category C

- If none of the above apply this category will show the full cost fee for the course.

Advanced Learner Loan

A loan scheme is available from the government to help learners aged 19+ studying Level 3 to Level 6 further education or professional qualifications (excluding degrees). The amount you will receive depends on the type of course you study and the course fees. To apply and for more information visit **www.gov.uk/advanced-learner-loan** Within this guide the Adult Learner Loan fee is the amount you will need to take an Adult Learner Loan out for to cover the cost of the course.

Free Courses for Jobs

A number of courses within this guide are listed as free as part of the Free Courses for Jobs initiative which is applicable if you are aged 19+ and do not currently hold a Level 3, or if you have a Level 3 or higher and are either unemployed or earn below the National Minimum Wage.

SKILLS BOOTCAMPS

Skills Bootcamps are part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life. Skills Bootcamps are free to anyone aged 19+ years and are flexible courses of up to 16 weeks, giving people the opportunity to build up sector-specific skills and an offer of an interview with an employer upon completion.

RENEWABLE AND SUBSEA ENGINEERING

Skills Bootcamp in Welding Skills - Level 3

Overview

During this practical Skills Bootcamp you will develop core skills and complete welder approval under the coded welding scheme. This will ensure you meet expectations set out by industry partners making you work-ready for the volume of welding job vacancies in the region. You will cover recognised industry requirements and gain recognised qualifications including coded weld test, health and safety, flux core welding, first aid and working at heights.

Entry Requirements

Open to anyone aged 19+ either unemployed, looking to work in this emerging sector or employed and looking to retrain into a skilled profession.

Fee*

- Self-referral: FREE
- Employer referral: Large employer contribution of 30% at £1,082 per person, SME employer contribution of 10% at £361 per person.

Start Date

March and September

Duration

15 hours per week over 10 weeks

HOSPITALITY

Skills Bootcamp in Hospitality and Catering Principles: Chef - Level 3

Overview

This practical-based Skills Bootcamp will prepare you for a role within the hospitality industry and present you with recognised vendor qualifications, making you job-ready to move directly into one of the many chef job vacancies currently advertised in the region. You will gain exposure to a range of key industry representatives through guest speaker and visit employment locations. You will develop knowledge skills and behaviours through the completion of topics such as health, safety and first aid, food safety and allergens, food preparation, cooking and finishing of meat, poultry, fish and hot/cold sauces.

Entry Requirements

Open to anyone aged 19+ either unemployed, looking to work in the hospitality sector or already employed looking to retrain into a skilled profession.

Fee*

- Self-referral: FREE
- Employer referral: Large employer contribution of 30% at £884 per person, SME employer contribution of 10% at £295 per person.

Start Date

April and November

Duration

5 hours per week over 12 weeks

Skills Bootcamps

Part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life



*Free to anyone with a North East postcode eligible to study in the UK and not referred by an employer. Any employers in the sector can refer their employees to complete the bootcamp at a cost of 30% for non-SME and 10% for SME. Definition of an SME is an employer with less than 250 employees, a turnover of less than £25m and have less than 25% shares owned by another company.



PRODUCTION ARTS

Skills Bootcamp in Rigging, Lighting, Live Sound and Backstage Management - Level 3

Overview

This Skills Bootcamp is aimed at anyone looking to pursue a career as part of a technical team in the live theatre or part of a production crew at live gigs and festivals. This Skills Bootcamp has been designed and validated by industry experts and supported by Generator NE, Northern Stage and many more North East based employers. You will learn skills including setting up for live sound, supporting lighting designers, becoming part of a staging crew or accompanying set designers. This is your chance to take the first step into the live sound and technical theatre industry and train with like-minded students under industry-experienced tutors. This Skills Bootcamp also offers students placement opportunities within theatres and venues across Newcastle, taking the skills from the classroom and putting them into practice in real-working environments, supervised by experts in the field.

Entry Requirements

Anyone aged 19+ with either 4 GCSEs at Grade 4-5 or equivalent or life experiences that support working at Level 3 qualification standard. We also welcome graduates who are looking to reskill or students who have previously been in education in a similar subject and may be looking to refresh their skills.

Fee*

- Self-referral: FREE
- Employer referral: Large employer contribution of 30% at £1,122 per person, SME employer contribution of 10% at £390 per person.

Start Date

January, April and September

Duration

6 hours per week over 10 weeks

AUTOMOTIVE

Skills Bootcamp in Electrical Vehicle Diagnostic and Maintenance - Level 3

Overview

This Skills Bootcamp will develop the core skills needed to fill the current skills gap in electric vehicle diagnostics and maintenance. It has been designed to give an understanding of full electric and hybrid vehicles and will also deliver identification of all the main components and key safety aspects when working with high voltage systems, including advanced knowledge of carrying out safety shut down procedures.

Entry Requirements

You are required to have previously completed automotive qualifications or already work/have experience in the automotive industry and are looking to upskill.

Fee*

- Self-referral: FREE
- Employer referral: Large employer contribution of 30% at £390 per person, SME employer contribution of 10% at £130 per person.

Start Date

January

Duration

6 hours per week over 10 weeks

APPLY ONLINE!

You can apply for any of the courses listed here on our website at www.ncl-coll.ac.uk

COURSES AVAILABLE

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
ACCESS TO HIGHER EDUCATION					
Allied Healthcare Professions Access to Higher Education - Level 3	Get the right qualifications to begin your healthcare career or gain access onto a degree programme. Topics include macromolecules, key biological principles, aspects of human physiology and statistical skills.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Art and Design Access to Higher Education - Level 3	Calling all creatives! If you've got a passion for all design specialisms and the creative arts, this Art and Design Access to HE course will be your next step to a colourful career.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,928*
Business Access to Higher Education - Level 3	This diverse course is ideal for anyone who has an interest in business and wants to take their studies in this exciting area further. If you have a strategic mind, this is the course for you.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,022*
Education Access to Higher Education - Level 3	Are you looking to inspire others by becoming a teacher of the future or gain access onto a degree programme? If so, this course is for you.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Engineering Science Access to Higher Education - Level 3	Love Science? Are you logistically minded, have a passion for physics and chemistry and see a career in science? This course will build your skills to make the next step or progress to a degree programme.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,928*
Environmental Science Access to Higher Education - Level 3	Have you got a statistical mind and a passion for the environment? Do you see yourself working in science and finding out how our world works? If you want to know more about our environment then this course is for you.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Humanities Access to Higher Education - Level 3	If you want to learn more about sociology, English and maths to progress onto a degree programme, this course is the one for you.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,022*
Policing and Criminal Justice Access to Higher Education Diploma - Level 3	Interested in pursuing a career in the police or wider criminal justice system? If so, this course is for you. Combining policing with criminology and psychology, this course helps prepare you for a variety of programmes in higher education. Why do people commit crime? How do agencies work together to tackle crime? What does the industry look for in prospective employees? Come and study with us to find out.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat B £1511 Cat C £3,022*

*Student Finance England will 'write off' any outstanding Advanced Learner Loan balances you owe for an Access to Higher Education course once you complete a degree course. This means you do not have to repay it.

#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Science (Biochemical) Access to Higher Education - Level 3	If you're looking to start a career in biochemical science or want to gain entry to a degree programme, this Access to HE course can help get you there.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Photography, Media and Digital Design Access to Higher Education - Level 3	This hands-on and practical design course offers superb opportunities to experiment with a wide range of digital techniques, developing your individuality and confidence in a range of areas including Photography, Media and Illustration.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,928*

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.



Free courses listed under Cat A are subject to eligibility criteria. Please see page 5 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Nursing and Midwifery Access to Higher Education - Level 3	If you have a passion for health and care but need the right qualifications to progress, this course is for you.	Starts available in September or January	12 hours per week for 35 weeks	Daytime On Campus or Distance Learning	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Physio and Sports Therapy Access to Higher Education Diploma - Level 3	Do you want to work in the sports industry and undertake a degree? If so, this course is for you. Combining sport and exercise science with psychology, sports coaching and fitness, this course has been designed to cover a range of areas attractive to local, regional and national universities. From coaching to sport and exercise rehabilitation, the fitness industry to physiotherapy, the opportunities from this programme are wide-ranging.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,928*
Psychology Access to Higher Education - Level 3	Psychology is one of the UK's fastest-growing subjects at degree level, and this Access to HE course will provide you with the skills and knowledge needed to study a psychology related degree.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Policing and Criminal Justice Access to Higher Education Diploma - Level 3	Interested in pursuing a career in the police or wider criminal justice system? If so, this course is for you. Combining policing with criminology and psychology, this course helps prepare you for a variety of programmes in higher education. Why do people commit crime? How do agencies work together to tackle crime? What does the industry look for in prospective employees? Come and study with us to find out.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,022*

ADULT SKILLS FOR WORK

Digital Skills for Everyday Life - Entry Level	Study this course and develop practical digital skills to complete everyday online tasks such as using social media, online banking, paying bills, shopping or keeping in touch with friends and family online.	Monthly starts available	6 hours per week for 2 weeks	Daytime On Campus	Free to residents of Newcastle, North Tyneside or Northumberland Cat C £150
Introduction to Web Design - Entry Level	This course is ideal for anyone who would like to gain an understanding of how to put together their own website.	Monthly starts available	5 hours per week for 4 weeks	Daytime On Campus	Cat A Free Cat B £75 Cat C £75
Exploring Occupational Studies for the Workplace - Entry Level	Develop your knowledge and improve your confidence and skills using computers with this short entry level IT course.	Monthly starts available	5 hours per week for 3 weeks	Daytime On Campus	Cat A Free Cat B £75 Cat C £75
IT for Beginners - Entry Level	This course is ideal for anyone who has little to no experience using a PC and will introduce learners to basics such as logging onto a PC, accessing the internet and sending emails.	Monthly starts available	3 hours per week for 4 weeks	Daytime On Campus	Cat A Free Cat B £75 Cat C £75

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

Free courses listed under Cat A are subject to eligibility criteria. Please see page 5 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Essential Digital Skills - Entry Level	Study this course and develop the digital skills needed to use digital devices and the internet and apply this knowledge in common situations.	Monthly starts available	5 hours per week for 7 weeks	Daytime On Campus	Free to anyone without a Level 2 ICT qualification or for those without digital skills
Essential Digital Skills - Level 1	This course will enable you to develop your digital knowledge and skills to use in your personal lives, or to support you in your career.	Starts available every two months	5 hours per week for 6 weeks	Daytime On Campus	Free to anyone without a Level 2 ICT qualification or for those without digital skills
Employability Skills - Entry Level Award	Getting into the world of work can be daunting, but with this short course you will develop the skills required for work.	Monthly starts available	20 hours per week for 1 week	Daytime On Campus	Cat A Free Cat B £99 Cat C £150
Employability Skills - Entry Level Certificate	From deciding on the right job, to completing an application and getting ready for your interview. This course is ideal for anyone looking to get into work.	Monthly starts available	20 hours per week for 2 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £362
Employability Skills - Level 1 Award	This qualification is suitable for anyone aged 19+ and unemployed. It will help you gain the necessary skills to look for and gain employment.	Monthly starts available	20 hours per week for 1 week	Daytime On Campus	Cat A Free Cat B £99 Cat C £150
Volunteering - Level 1	If you're interested in gaining work experience or looking to become a volunteer in your spare time, this volunteering course is ideal for you.	Monthly starts available	12 hours per week for 1 week	Daytime On Campus	Cat A Free Cat B £75 Cat C £75
Certificate in Trade Union Health and Safety - Level 2	This course is for accredited Trade Union Representatives. This course will give you an overview of the role and functions of a rep, organising around health and safety and carrying out inspections in the workplace.	Starts available in September, January and May	6 hours per week for 10 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £350
Certificate in Trade Union Representatives - Level 2	This course is for accredited Trade Union Representatives and will give you an overview of Union Representative/ Shop Steward covering grievances, disciplinarys, legal rights and working with management.	Starts available in September, January and May	6 hours per week for 10 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £350
Trade Union Diploma in Occupational Health and Safety - Level 2	For accredited Trade Union Representatives and covers organising, law, welfare and environment. This course is the final stage in the TUC programme.	Starts available in September, January and May	6 hours per week for 36 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £450
Trade Union Diploma in Employment Law - Level 2	This course is for accredited Trade Union Representatives and covers the changing nature of law, employment legislation and the legal functions of a Trade Union. This course is the final stage in the TUC programme.	Starts available in September, January and May	6 hours per week for 36 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £450

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Wellbeing - Level 1	In this course you will learn about dementia, mental health, person safety and stress management to develop an awareness of mental health and how to stay healthy.	Monthly starts available	5 hours per week for 5 weeks	Flexible Distance Learning	Cat A Free Cat B £99 Cat C £350
Healthy Lifestyle Awareness - Level 1	The aim of this course is to develop your awareness of the importance of healthy eating and drinking for adults and weight management. You will also become aware of the importance of a balanced diet in weight management. This course includes two Level 1 units.	Monthly starts available	2 hours per week for 5 weeks	Flexible Distance Learning	Cat A Free Cat B £75 Cat C £75
Award in Stroke Awareness - Level 2	During this course, you'll learn more about the different types of strokes and how to spot the signs and symptoms as well as their side effects. You will also learn why emergency response and treatment for stroke is so important and how you can support individuals affected by stroke.	Monthly starts available	2 hours per week for 5 weeks	Flexible Distance Learning	Cat A Free Cat B £75 Cat C £75
Understanding Workplace Violence and Harassment - Level 2	This qualification is designed for learners who want to increase their knowledge and understanding of workplace violence and harassment across any sector and will focus on the study of possible causes of violence in the workplace and how to reduce the risks.	Starts available in September, January and May	5 hours over 6 weeks	Flexible Distance Learning or On Campus	Cat A Free Cat B £99 Cat C £350
Gender Diversity and Using Pronouns - Level 1	This course will cover the background and our understanding of gender especially going beyond two binary options and how the need to address this has grown significantly over the last few years.	Monthly starts available	3 hours over 1 week	Flexible Distance Learning	Cat A Free Cat C £25
Creating Household Budgets using Microsoft Excel	By the end of this course, you will learn how to create a household budget and then use Microsoft Excel spreadsheets to input it, create formulas and format your budget.	Monthly starts available	3 hours per week for 1 week	Daytime On Campus	Cat A Free (to North of Tyne postcodes) Cat B £99
Murder Mystery with Maths	HELP! There has been a murder! Can you help us solve the mystery and find the murderer? Everyone is a suspect until you find out the truth. Come and join us for a fun session of Murder Mystery with Maths... We have five clues written down by witnesses to the murder. Examine the clues and solve this mystery!	Monthly starts available	4 hours per week for 1 week	Daytime On Campus	Cat A Free (to North of Tyne postcodes) Cat B £99
Using Comparison Websites	If you want to save money and get the best value for the money you spend, consider comparison shopping. Comparing brands to find out which one is the best value for money will help you not only get the best products for you or your family, but will also help you to save money in the long term.	Monthly starts available	3 hours per week for 1 week	Daytime On Campus	Cat A Free (to North of Tyne postcodes) Cat B £99

Free courses listed under Cat A are subject to eligibility criteria. Please see page 5 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Top Tips for Saving Money	You may already be making changes to feel more in control of your money, but if not, here are some tips to help you get on top of your finances.	Monthly starts available	3 hours per week for 1 week	Daytime On Campus	Cat A Free (to North of Tyne postcodes) Cat B £99
Creating Household Budgets	Whether you are struggling to make ends meet, want to pay off debts or save up for the future, drawing up a family budget is the best way to manage your finances and achieve your goals faster. On this course, learn how to make a budget and stick to it, cut your outgoings, cut costs to clear debts, manage unexpected bills and save for the future.	Monthly starts available	3 hours per week for 3 weeks	Daytime On Campus	Cat A Free (to North of Tyne postcodes) Cat B £99
ART AND DESIGN					
Beginners Ceramics (Hand Building)	If you want to start learning the art of making by hand in clay, this beginner's hand building ceramics course is perfect for you.	Starts available twice a year	3 hours per week for 6 weeks	Evening On Campus	Cat C £175
Beginners Ceramics (Throwing)	Combine a love of art with practicality whilst creating ceramic pieces unique to you in this beginners' ceramics (throwing) class.	Starts available twice a year	3 hours per week for 6 weeks	Evening On Campus	Cat C £175
Creative Craft (Ceramics) - Level 2	This is an exciting 18-week course where you will hone your skills by responding to a brief and create your own ceramic piece.	Starts available in September and February	7 hours per week for 18 weeks	Daytime On Campus	Cat A Free Cat B £199 Cat C £724
Art and Design Access to Higher Education - Level 3	Calling all creatives! If you've got a passion for all design specialisms and the creative arts, this course will be your next step to a colourful career.	Starts available in September	12.5 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,928*
NCFE Creative Craft (Ceramics) - Level 3	This Ceramics course is ideal for anyone who has completed the NCFE Level 2 Ceramics course or has good ceramics experience who wants to further their skills and perfect their practice. This course guides learners through the professional making process, from researching a live ceramic brief to working out costs, constraints and opportunities, to developing the initial idea, conducting market research, testing, refining, developing, planning and making their piece, exhibiting and evaluating their final work.	Starts available in September	6 hours per week for 32 weeks	Daytime On Campus	Cat A Free, Cat B N/A Cat C £941

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
BUSINESS					
AAT Bookkeeping - Level 1	Discover the role of the bookkeeper and the basic techniques you will need to complete simple bookkeeping activities with this course.	Starts available in September and January	3 hours per week for 13 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £450
AAT Foundation Certificate in Accounting - Level 2	Get a firm foundation in accounting with this entry level accounting qualification, ideal for anyone who is seeking an introduction to basic accounting principles and skills.	Starts available in September and January	4.5 hours per week for 35 weeks	Daytime or Evening On Campus or Distance Learning Flexible options available	Cat A Free Cat B £299 Cat C £1,265
AAT Advanced Diploma in Accounting - Level 3	Have you got a head for figures? This Level 3 universally respected and internationally recognised AAT qualification could be the perfect qualification for you. On successful completion you can become an AAT associate bookkeeping member and achieve professional AATOB status.	Starts available in September and January	6 hours per week for 35 weeks	Evening On Campus and Distance Learning (Blended) Flexible options available	Cat A Free Cat C £1,287 Adult Learner Loan £2,573 Eligible for Free Level 3 Courses for Jobs
AAT Professional Diploma in Accounting - Level 4	If you have dreams of starting your own business or want to become a chartered accountant, this internationally recognised Level 4 qualification will help you get there.	Starts available in September and January	6.5 hours per week for 35 weeks	Daytime or Evening On Campus	Cat A Free Cat C £1,287 Adult Learner Loan £2,573
Certificate in Principles of Business Administration - Level 2	Do you want to get ahead in business? This course offers you the opportunity to develop your skills and knowledge to help you succeed in any role within business administration.	Starts available in September and January	6 hours per week for 12 weeks	Daytime On Campus	Cat A Free Cat B £199 Cat C £724
Business Access to Higher Education - Level 3	Do you want to know more about strategy building, performance management and finance or gain access to a degree programme? If you want to get into business, this course is for you.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Law and Criminal Justice Access to Higher Education - Level 3	If you're interested in starting a career in law, history or literature and journalism, this course will help you to progress to degree level study.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
CIPD Foundation Certificate in People Practice - Level 3	Are you passionate about people and making the workplace a great place to be? Study this course in People Practice at a CIPD Approved Centre and add real value to your workplace and the teams within it.	Starts available in September and January	4.5 hours per week for 35 weeks	Evening On Campus	Cat C £1,265
CIPD Associate Diploma in People Management - Level 5	Do you love supporting others and helping them to develop? Do you want to drive change in your organisation? This course is the perfect steppingstone to a senior role developing others.	Starts available in September and January	5 hours per week for 35 weeks	Evening On Campus	Cat C £1,750 Adult Learner Loan is available for up to £724 of the full fee

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

Free courses listed under Cat A are subject to eligibility criteria. Please see page 5 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
CHILDCARE AND TEACHER EDUCATION					
Supporting Teaching and Learning - Level 2	This course will help you take your first steps towards a career as a teaching assistant.	Starts available in September	4 hours per week for 35 weeks (plus 1 day per week work experience)	Daytime On Campus	Cat A Free Cat B £299 Cat C £1,265
Early Years Practitioner - Level 2	This part-time intensive Level 2 Early Years Practitioner course is designed to help adults begin a career in childcare and early years education.	Starts available in September	4 hours per week for 35 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £1,987
Supporting Teaching and Learning - Level 3	This course will help prepare you for employment as a teaching assistant and could also help you progress towards a higher-level teaching assistant (HLTA) qualification.	Starts available in September	4 hours per week for 35 weeks (and 1 day per week work experience)	Daytime On Campus	Cat C £993 Adult Learner Loan £2,225
Early Years Educator - Level 3	This Early Years Educator course is perfect if you are passionate about education and would love to work with young children and infants.	Starts available in September	8 hours per week for 35 weeks (and 1 day per week work experience)	Daytime On Campus	Cat A Free Cat C £2,085 Adult Learner Loan £4,670
Education Access to Higher Education - Level 3	Are you looking to inspire others by becoming a teacher of the future or gain access onto a degree programme? If so, the Education Access to HE course is for you.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Training, Assessment, Quality Assurance - Level 3	This TAQA course is perfect if you have a strong vocational subject knowledge and want to become an assessor, this may be student or employee focused.	Starts available in September	3 hours per week for 4 weeks	Evening On Campus	Cat C £750 2 units £859 3 units Adult Learner Loan available up to £811
Training, Assessment, Quality Assurance - Level 4	If you are currently working as a qualified assessor but want to move into verifying, this TAQA course will get you there.	Starts available in September	3 hours per week for 4 weeks	Evening On Campus	Cat C £750 2 units £859 3 units Adult Learner Loan available up to £811
Award in Education and Training	This course is a great introduction to teaching, ideal if you are looking to find out more about the sector before undertaking further teaching qualifications.	Starts available in January	4 hours per week for 12 weeks	Evening On Campus	Cat C £495
Certificate in Teaching to Speakers of Other Languages (CELTA)	Do you want to live and work abroad teaching English? Or do you want to teach English to adult refugees in the UK? You can qualify as a TEFL teacher with this course.	Starts available in October	7 hours per week for 17 weeks	Daytime On Campus	Cat C £1,300 Adult Learner Loan is available for up to £811 of the full fee

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
COMPUTING					
Digital Skills for Everyday Life - Entry Level	This course is ideal for anyone struggling to keep up with the latest technology or who find themselves asking children and grandchildren for help with everyday online tasks such as using social media to keep in touch with friends and family, online banking or paying bills or booking tickets online.	Monthly starts available	6 hours per week for 2 weeks	Daytime On Campus	Free to residents of Newcastle, North Tyneside or Northumberland. Cat C £150
Introduction to Web Design - Entry Level	A good website design is key to making a good first impression. This Introduction to Web Design course is ideal for anyone who would like to gain an understanding of how to put together their own website and how to make it look professional.	Monthly starts available	5 hours per week for 4 weeks	Daytime On Campus	Cat A Free Cat B £75 Cat C £75
Exploring Occupational Studies for the Workplace - Entry Level	Develop your knowledge and improve your confidence and skills using computers with this short entry level IT course.	Monthly starts available	5 hours per week for 3 weeks	Daytime On Campus	Cat A Free Cat B £75 Cat C £75
Essential Digital Skills - Entry Level	Develop the digital skills to use digital devices and the internet and apply this knowledge in common situations with this entry level course.	Monthly starts available	5 hours per week for 7 weeks	Daytime On Campus	Free to anyone without a Level 2 ICT qualification or for those without digital skills
Essential Digital Skills - Level 1	This qualification will enable you to develop your digital knowledge and skills to use in your personal lives, or to support you in your career.	Starts available every two months	5 hours per week for 6 weeks	Daytime On Campus	Free to anyone without a Level 2 ICT qualification or for those without digital skills
Certificate in Digital and IT Skills - Level 2	Study this course and you will develop word processing, Excel and PowerPoint skills alongside our new unit providing an understanding of the importance of digital skills in the workplace and how changes in employment have led to an increase in demand.	Starts available in September, January and May	5 hours per week for 14 weeks	Daytime On Campus	Cat A Free Cat B £199 Cat C £724
Web Applications Development - Level 5	Fast-track your way to a career in web development with this intensive online course that has been designed to help you gain the skills the industry needs now.	Starts available in September and February	15 hours per week for 35 weeks	Online self-study	Cat C £2,685 Adult Learner Loan £5,421

Free courses listed under Cat A are subject to eligibility criteria. Please see page 3 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
DIGITAL ARTS					
Photography, Media and Digital Design Access to Higher Education - Level 3	This hands-on and practical design course offers superb opportunities to experiment with a wide range of digital techniques, developing your individuality and confidence in a range of areas including Photography, Media and Illustration.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,928*
ENGINEERING, ENERGY AND TRANSPORT (inc. Automotive, Rail and Aviation Engineering)					
Vehicle Systems Maintenance - Entry Level	Are you a hobbyist who spends time thinking about and trying to fix cars? This short course will allow you to learn skills in engine lubrication, spark ignition, braking systems and more, to help you become a beginner vehicle technician.	Starts available in November and March	4 hours per week for 10 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £225
Introduction to Electric and Hybrid Vehicle High Energy Systems - Level 1	This course is aimed at anyone looking for an introduction to electric and hybrid systems.	Starts available in February	1 day	Daytime On Campus	Cat A Free Cat C £25
Safe Maintenance of Electric and Hybrid Vehicles - Level 2	A progression from the introduction programme, this course will provide a more in-depth insight into repair and maintenance with a future opportunity to progress to the new Level 3 Component Removal and Replacement in Electric and Hybrid Vehicles programme.	Starts available in February	2 days	Daytime On Campus	Cat A Free Cat B £50 Cat C £50
Rail Engineering Track Maintenance - Level 2	This course is aimed at unemployed adults and will provide a direct route into employment in the Rail sector.	Starts available in September	30 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £1,987
Welding Skills - Level 2	This short course is perfect for anyone looking to find employment in the welding sector.	Starts available in September and January	14 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

The facilities at Newcastle College and the Rail and Civil Engineering Academy are second to none. By visiting the College I found out how much of the course would be practical-based, which in my opinion is the best way to learn.

The advice I got from tutors was excellent whilst both on the course and when I finished my studies. The tutors are from industry so their knowledge is always up-to-date and at the highest standard - never leaving a question unanswered! They will always go the extra mile to help you.

BRAD HOULAHAN

Level 2 Rail Engineering Track Maintenance (Condensed)



COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
ENGLISH AND MATHS					
English Functional Skills - Entry to Level 2	If you want to gain a qualification in English, this Functional Skills qualification will help you to gain confidence and develop the skills you need.	Starts available in September, November, January and April	3 hours per week for 12 weeks	Daytime or Evening On Campus	Free to those who haven't already achieved a GCSE at grade 4/C or above in English
Maths Functional Skills - Entry to Level 2	With this course you will learn how to apply mathematical thinking to solve simple problems in familiar situations and after you've completed the course you will be able to demonstrate core maths skills.	Starts available in September, November, January and April	3 hours per week for 12 weeks	Daytime or Evening On Campus	Free to those who haven't already achieved a GCSE at grade 4/C or above in maths
GCSE English Language	People return to study English for a number of reasons, whether you want to elevate your employability opportunities, get the skills to help your kids with their homework or just want to take on a new challenge. This course will get you to where you want to be.	Starts available in September, November and January	3 - 6 hours per week for 30 weeks	Daytime or Evening On Campus	Free to those who haven't already achieved a GCSE at grade 4/C or above in English
GCSE Mathematics	You may want to elevate your employability opportunities, get the skills to help your kids with their homework or just want to take on a new challenge. Whatever your reason, this course will help you achieve your goals.	Starts available in September, November and January	3 - 6 hours per week for 30 weeks	Daytime or Evening On Campus	Free to those who haven't already achieved a GCSE at grade 4/C or above in maths

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
HAIR, BEAUTY AND MAKE-UP					
Introduction to the Hair and Beauty Sector - Entry Level	This course will help you gain practical experience of the roles available in the hair and beauty sector and explore career pathways to take your next steps.	Starts available in October and February/ March only	5 hours per week for 8 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £362
Hair Techniques Certificate - Level 2	Develop all of the essential skills in cutting and styling hair you need for a future in hairdressing with this Hair Techniques course. Once you have completed this course, you can progress onto Hairdressing Diploma – Level 2.	Starts available in September and November	5 hours per week for 21 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £724
Hairdressing Diploma - Level 2	If you dream of becoming a professional hairstylist, this part-time Hairdressing Diploma course will set you on the path to be able to provide colouring and lightening services. Study this course after completing the Hair Techniques - Level 2.	Starts available in September	7 hours per week for 34 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £2,573
Hairdressing Diploma - Level 3	Balayage, beach waves, bobs and bangs. Do you dream of a career in hairdressing? This part-time hairdressing course could be perfect for you!	Starts available in September	7 hours per week for 34 weeks	Daytime On Campus	Cat A Free Cat C £1,287 Adult Learner Loan £3,345
Barbering - Level 2	Do you want to learn the art of barbering? Looking for a career in gents' hairdressing? This intensive part-time barbering course will prepare you for your future career.	Starts available in September and November	5 hours per week for 21 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £1,265
Barbering - Level 3	Do you have a passion for barbering? Develop your skills to provide advanced gents cuts, colour and shave services.	Starts available in October	5 hours per week for 22 weeks	Daytime On Campus	Cat C £632.50 Adult Learner Loan £1,645
Beauty Therapy - Level 2	This course will help you to succeed in the beauty industry through learning skincare, manicure and pedicure treatments, eyelash and brow treatments and make-up techniques.	Starts available in September and November	7.5 hours per week for 28 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £2,573
Beauty Therapy - Level 3	Are you passionate about self-care and helping others feel their best? This part-time Beauty Therapy course will help you to achieve your dreams of becoming a beauty therapist.	Starts available in September	7.5 hours per week for 34 weeks	Daytime On Campus	Cat A Free Cat C £1,287 Adult Learner Loan £3,345
Make-Up - Level 2	Do you love to create striking looks and experiment with the latest make-up trends and products? This part-time Make-Up course can help you launch your career as a make-up artist.	Starts available in September	4 hours per week for 12 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Media Make-Up - Level 3	Prosthetics, photographic make-up, media hair design, body art and more. Learn everything you need to become professional make-up artist with this course.	Starts available in September	7.5 hours per week for 34 weeks	Daytime On Campus	Cat A Free Cat C £1,287 Adult Learner Loan £3,345

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Nail Technology - Level 2	Learn how to prepare, apply, maintain and remove gel nail enhancement systems with this Nail Technology course.	Starts available in September and January	3 hours per week for 10 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £300
Artificial Nails - Level 3	Learn how to prepare, apply, maintain and remove nail enhancement systems such as UV gel, wraps and liquid and powder acrylic with this Artificial Nails course.	Starts available in September and January	3.5 hours per week for 12 weeks	Daytime On Campus	Cat C £362 Adult Learner Loan £941
Permanent Lashes - Level 3	Do you work in the beauty industry and want to expand your skills and services? This Permanent Lashes course will help you to develop the technical skills you need to deliver eyelash and eyebrow services.	Starts available in January	3.5 hours per week for 7 weeks	Daytime On Campus	Cat C £250
Head Massage - Level 2	This Level 2 award in Head Massage is ideal for those just starting out in the industry, therapists wanting to develop their skills or even for those looking to carry out treatments on friends and family.	Starts available in September and March	3.5 hours per week for 8 weeks	Daytime On Campus	Cat A Free Cat B £75 Cat C £150
Simple Back Massage Workshop	Gain an insight into massage therapy and learn a simple back massage routine that you can adapt in practise with this Simple Back Massage Workshop.	Starts available in January	1/2 day for 3 hours	Daytime On Campus	Cat C £50
Lash Lift Workshop	Learn how to carry out an effective lash lift and tint to enhance your client's eye and reduce the need for daily make-up application.	Starts available in November and April	1/2 day for 3 hours	Daytime On Campus	Cat C £50
Brow Lamination Workshop	Learn how to create a fluffy, spiky, defined or natural finish brow with this one-day Brow Lamination Workshop.	Starts available in December and May	1/2 day for 3 hours	Daytime On Campus	Cat C £50
Gel Nails Workshop	Gel nail polish is one of the most demanded treatments in the industry. Learn how to prepare the nail for treatment as well as perfect polish techniques.	Starts available in November, March and May	1/2 day	Daytime On Campus	Cat C £40
Award in Eyelash and Eyebrow Treatments - Level 2	This course has been specifically designed to develop your practical skills in shaping (tweezers) and colouring (tinting eyelashes and eyebrows). You will learn how to maintain the original eyebrow shape or to change the shape of the eyebrow if desired. You will also learn about different colour characteristics and the chemical process of tinting.	Starts available in October	3.5 hours per week for 8 weeks	Evening On Campus	Cat A Free Cat B £99 Cat C £225
Award in Facial Massage and Skin Care - Level 2	Do you want to expand your skills in beauty and skincare? This course has been specifically designed to develop your practical skills in how to provide facial skin care treatments.	Starts available in January	4.5 hours per week for 10 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £225



COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
HEALTH AND SOCIAL CARE					
Health and Care					
NHS Academy	Fast-track your way to an interview with the NHS for the role of healthcare assistant with this NHS Academy short course.	Starts available in September, January and April	15 hours per week for 5 weeks	Daytime On Campus	Cat A Free Cat B £99
Preparing to Work in Adult Social Care - Level 1	If you want to make a difference in the lives of others, this course will help you develop the skills and knowledge you need for a career in the sector.	Starts available in October and February	5 hours per week for 4 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £150
Understanding Nutrition and Health - Level 2	Explore principles of healthy eating, weight management, eating disorders and food safety for a variety of individuals that may use care services or for your own use.	Starts available in April	5 hours per week for 7 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Diploma in Health and Care - Level 2	Are you interested in supporting individuals with their physical and emotional care? Learn about dementia awareness, mental health and well-being and how to support people with their daily living needs.	Starts available in September and February	15 hours per week for 20 weeks or 7 hours per week for 42 weeks	Daytime On Campus	Cat A Free Cat B £199 Cat C £1,987
Understanding the Principles of Dementia Care - Level 3	Learners will develop the key knowledge of dementia and an understanding of caring for individuals with dementia, types of dementia, the importance of early diagnosis and person-centred approaches in dementia care.	Starts available in March	10 hours per week for 12 weeks	Daytime On Campus	Cat A Free Cat C £362 Adult Learner Loan £811 Eligible for Free Level 3 Courses for Jobs
Diploma in Adult Care - Level 3	There are hundreds of diverse roles available within the care industry, making this a secure and fulfilling career choice. This course will prepare you to work in a range of clinical healthcare support settings and in adult care environments.	Starts available in September and February	15 hours per week for 20 weeks or 7 hours per week for 42 weeks	Daytime On Campus	Cat C £993.50 Adult Learner Loan £2,882 Eligible for Free Level 3 Courses for Jobs
Allied Healthcare Professions Access to Higher Education - Level 3	If you are interested in developing your skills in health, and would like to begin a career in this challenging profession, the Allied Healthcare Professions Access to HE course could be just what you're looking for.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Nursing and Midwifery Access to Higher Education - Level 3	If you have a passion for health and care but need the right qualifications to progress, this Nursing and Midwifery Access to HE course is for you.	Starts available in September and January	12 hours per week for 35 weeks	Daytime On Campus or Distance Learning Flexible options available	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
NCFE CACHE Certificate in Understanding Technology Enabled Care - Level 2	This qualification will increase learner knowledge and understanding of Technology Enabled Care (TEC) and how a range of technology can be used to improve an individual's quality of life and help to support them to live independently.	Starts available in September and January	5 hours per week for 10 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Counselling and Mental Health					
Stress Awareness - Level 1	With this course you'll learn about the causes and effects stress can have on physical and mental wellbeing, recognise the signs and symptoms and look at ways of preventing or reducing stress.	Starts available in January	6 hours per week for 1 week	Daytime On Campus	Cat A Free Cat B £75 Cat C £75
Counselling Skills - Level 2	Are you caring and compassionate and want to help others? This short course will introduce you to the use of counselling skills in everyday life and work.	Starts available in September, January and May	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Understanding Children and Young People's Mental Health - Level 2	Study this course and you will develop knowledge of children and young people's mental health including the impact, problems associated with and support available.	Starts available in September and January	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Understanding Domestic Abuse - Level 2	This qualification is designed to increase learners' awareness and understanding of domestic abuse and its impact, important for those working in a wide range of sectors such as healthcare, social care, childcare, education, and housing.	Starts available in November and March	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Understanding Mental Health - Level 3	This course provides learners with core knowledge and understanding of mental health legislation, services and public attitudes and how these have evolved to current practice.	Starts available in September, January and April	10 hours per week for 10 weeks	Daytime On Campus	Cat A Free Cat C £362 Adult Learner Loan £811 Eligible for Free Level 3 Courses for Jobs
Counselling Skills - Level 3	This course is perfect if you want to study counselling or develop your skills in a career where counselling skills are used.	Starts available in September and February	10 hours per week for 14 weeks	Daytime On Campus	Cat A Free Cat C £993 Adult Learner Loan £2,225 Eligible for Free Level 3 Courses for Jobs
NCFE CACHE Certificate in Understanding Mental Health First Aid and Mental Health Advocacy in the Workplace - Level 2	The purpose of this qualification is to give learners the skills to support colleagues with mental health problems creating a culture of care and the promotion of positive mental health. These skills will be gained by increasing the learner's knowledge and understanding of mental health conditions and the principles of mental health first aid and how this can be implemented in the workplace.	Starts available in January and June	10 hours per week for 4 weeks	Daytime and Evening On Campus	Cat A Free Cat B £99 Cat C £724

Free courses listed under Cat A are subject to eligibility criteria. Please see page 5 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
NCFE CACHE Certificate in Understanding Mental Health and Neuroscience in the Early Years - Level 2	This qualification is designed for learners who wish to understand mental health in young children in the early years (from birth to five years old) and the role of the Early Years Practitioner. The course also provides an introduction to the early development of the brain in babies and young children from birth to seven years of age. It looks at how the social brain develops, the limbic system and self-regulation.	Starts available in September and January	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
NCFE CACHE Certificate in Understanding Working with People with Mental Health Needs - Level 2	This qualification aims to raise awareness of the role of the mental health worker in terms of the process and approaches involved in the care and support of those who experience mental ill health. This includes duty of care and the approaches to care and management in mental health, as well as support for mental health and mental health issues.	Starts available in October and March	10 hours per week for 5 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Supporting Learners and Specific Learning Difficulties					
Support Work in Schools and Colleges - Level 2	An introduction to the knowledge and understanding needed to work in a school or college environment including administrative roles, site support roles, technical roles and volunteers as well as roles that work directly with children and young people in the learning environment.	Starts available in January	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £450
Understanding Autism - Level 2	This course is ideal if you're interested in learning more about autism and how it affects the lives of your colleagues, customers, students or family members.	Starts available in January	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Understanding Behaviour that Challenges - Level 2	With this course learners will develop an in-depth knowledge of behaviour that challenges, types, causes and support strategies to safeguard individuals and promote positive behaviour. The course can be used as CPD for those progressing in the health and social care sector, or in education settings.	Starts available in October, February and June	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724
Understanding Specific Learning Difficulties - Level 2	This course is the perfect starting point to gain an insight into specific learning difficulties such as dyslexia, ADHD and dyscalculia. The course can be used as CPD for those progressing in the health and social care sector, or in education settings.	Starts available in February	10 hours per week for 6 weeks	Daytime On Campus	Cat A Free Cat B £99 Cat C £724

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Distance Learning					
Equality and Diversity - Level 2	Study this course and you will consider what is meant by the terms 'equality' and 'diversity'; develop an understanding of the effects of stereotyping, labelling, prejudice and discrimination and how the different characteristics that make us who we are can be supported and celebrated within society, employment and the law.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Information, Advice or Guidance - Level 2	This qualification aims to develop the learner's knowledge and understanding of the key principles of providing information, advice or guidance within a professional context.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Principles of End of Life Care - Level 2	During this course you'll learn how to provide high-quality end of life care to people and their loved ones. This qualification is intended for those who work in the health and social care sector whose role includes caring for those who have a life-limiting illness.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Principles of Care Planning - Level 2	This qualification aims to develop learners' knowledge and understanding of principles and processes of person-centred thinking, planning and review when working with individuals to carry out activities specified in their care or support plan.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Principles of the Prevention and Control of Infection in Health Care Settings - Level 2	This course is aimed at those who wish to develop their professional knowledge for employment across the sector or prepare for further qualifications in health or social care. Explore the causes of infections, the conditions in which they thrive and the ways that they can be spread.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Understanding Autism - Level 2	Learners will explore the principles of supporting individuals with autism - covering the person-centred approach, the role of positive communication methods, supporting positive behaviour, and how individuals with autism can be supported to live healthy and fulfilled lives.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Understanding Behaviour that Challenges - Level 2	Learners will develop an in-depth knowledge of behaviour that challenges, types, causes and support strategies to safeguard individuals and promote positive behaviour. The course can be used as CPD for those progressing in the health and social care sector, or in education settings.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding

Free courses listed under Cat A are subject to eligibility criteria. Please see page 5 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Understanding Cancer Support - Level 2	This qualification is designed for learners who want to increase their knowledge and understanding of supporting adults living with cancer. It could be used as a continuous professional development (CPD) qualification for learners already working within the health care and social care sectors or for individuals providing informal care.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Understanding Children and Young People's Mental Health - Level 2	An online course designed for people who work with children and young people or for those who have an interest in learning how to support them.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Awareness of Mental Health Problems - Level 2	Learners will look at the scale and context of mental ill-health in the UK, before looking in greater depth at 12 specific mental health conditions, diagnostic criteria, and treatment options.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Understanding Domestic Abuse - Level 2	This qualification is designed to increase learners' awareness and understanding of domestic abuse and its impact. It is aimed at those working in a wide range of sectors such as healthcare, social care, childcare, education and housing.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Understanding Safeguarding and Prevent - Level 2	The purpose of this qualification is to increase the learner's knowledge and awareness of the Prevent Duty and safeguarding, including online safety. By completing the qualification, learners will develop knowledge of safeguarding in an environment where they have a duty of care.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Understanding Specific Learning Difficulties - Level 2	This qualification aims to give learners knowledge of different Specific Learning Difficulties, how they are diagnosed and how individuals can be supported. The course can be used as CPD for those progressing in the health and social care sector, or in education settings.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
Understanding the Care and Management of Diabetes - Level 2	This qualification aims to provide anyone working in, or intending to work in the healthcare sector, with an understanding of the different types of diabetes, possible causes and risk factors, how the onset of Type 2 diabetes can be delayed with lifestyle changes, diabetes diagnosis and initial care, care and treatment of diabetes to control blood sugar levels.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Understanding the Safe Handling of Medication in Health and Social Care - Level 2	This qualification aims to help learners develop a general understanding of different types of medication and the procedures for obtaining, storing, administering and disposing of medication. You will develop an understanding of legislation and the audit process related to medication and issues of responsibility and accountability as well as an understanding of the record-keeping process for medication.	Starts available monthly from August to May	6 hours per week for 12 weeks	Distance Learning	Free to anyone eligible for adult learner funding
NCFE CACHE Certificate in Understanding Mental Health First Aid and Mental Health Advocacy in the Workplace	The purpose of this qualification is to give learners the skills to support colleagues with mental health problems, creating a culture of care and the promotion of positive mental health. These skills will be gained by increasing the learner's knowledge and understanding of mental health conditions and the principles of mental health first aid and how this can be implemented in the workplace.	Monthly starts available	10 hours per week for 12 weeks	Flexible Distance Learning	Free to anyone eligible for adult learner funding
NCFE CACHE Award in Preparing to Work in Home-Based Childcare - Level 2	The Award has been developed in collaboration with the Professional Association for Childcare and Early Years (PACEY). This qualification prepares learners to set up a home-based childcare setting as a registered childminder and is suitable for learners who wish to be employed in home-based childcare settings such as childminding assistants or other home child carers (e.g. nannies, au pairs).	Monthly starts available	5 hours per week for 10 weeks	Flexible Distance Learning	Free to anyone eligible for adult learner funding
NCFE CACHE Certificate in the Principles of End-of-Life Care - Level 3	This qualification is intended for those who work in the Health and Social Care sector whose role includes caring for those who have a life-limiting illness. The qualification covers approaches to end-of-life care, including how to support a person's familial, spiritual, social and emotional needs and how to confront issues of death and bereavement.	Monthly starts available	12 hours per week for 12 weeks	Flexible Distance Learning	Free to anyone eligible for adult learner funding
NCFE CACHE Certificate in Understanding Autism - Level 3	The objectives of this qualification are to gain knowledge and understanding of autism, including how to adopt a positive approach to supporting individuals with autism, the current legislative framework relating to individuals with autism and how different theories have developed over time, how to support and manage transitions for individuals with autism, the range of therapeutic interventions and support available for individuals with autism and co-occurring conditions.	Monthly starts available	12 hours per week for 15 weeks	Flexible Distance Learning	Free to anyone eligible for adult learner funding



The course is so interesting and I'm really enjoying meeting people from different backgrounds that I might not have met otherwise. It's enabled me to gain a different outlook. Because of the nature of the course, we're all very open with each other which is a great way to be – it helps you to understand people better.

The tutors are all so knowledgeable and helpful, in fact everyone I've come across has been like that and I feel like everyone will help find a solution to any problem you might have.

ANGIE CARR

Level 3 Counselling Skills



COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
NCFE CACHE Certificate in Understanding the Care and Management of Diabetes	The objectives of this qualification are to gain knowledge and understanding of diabetes, including the types, causes, signs and symptoms of diabetes, anatomy and physiology, the impact of diabetes on individuals, others and society, the treatment and management of diabetes, and the common complications of diabetes.	Monthly starts available	12 hours per week for 12 weeks	Flexible Distance Learning	Free to anyone eligible for adult learner funding
HOSPITALITY AND CATERING					
Food Production and Cooking - Level 2	Do you dream of being a chef? This part-time course will have you 'cooking on gas' towards a career in the catering and hospitality sector. You will develop key transferable skills aligned to industry standards and expectations. You will also access state-of-the-art kitchens fully equipped with sector-specific equipment whilst developing core soft skills.	Starts available in September	6.5 hours per week for 34 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £1,987
Professional Cookery - Level 3	This course could help you land your dream role in the kitchen. You will gain an understanding of complex preparation and cooking methods and current techniques used within the industry. Utilising and accessing our state-of-the-art kitchens, you will gain a better understanding of seasonality, sustainability and financial implications.	Starts available in September	6.5 hours per week for 34 weeks	Daytime On Campus	Cat A Free Cat C £3,345 Adult Learner Loan £3,345 Eligible for Free Level 3 Courses for Jobs
Food Safety for Catering - Level 2	Develop your understanding of food safety within hospitality and catering to a basic level with this food safety course.	Starts available in November, January, March and May	7 hours per week for 1 week	Daytime On Campus	Cat C £55
Food Allergen Awareness and Control in Catering - Level 2	In line with industry requirements, you will learn how to keep all customers safe when preparing, cooking and serving different food types, based around the 14 most common allergens and Natasha's Law.	Starts available in November, January, March and May	5.5 hours per week for 1 week	Daytime On Campus	Cat C £45
SCIENCE					
Biology - GCSE Level 2	You will gain a good understanding of human biology, organisms, evolution and the environment.	Starts available in September	3 hours per week for 30 weeks	Daytime and Evening On Campus	Cat A Free Cat B £299 Cat C £724
Engineering Science Access to Higher Education - Level 3	Love Science? Are you logistically minded, have a passion for physics and chemistry and see a career in science? This course will build your skills to take the next step or progress to a degree programme.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,928*
Psychology Access to Higher Education - Level 3	Learn everything from biological and developmental psychology to cognitive and social psychology as well as how to put these psychological principles into practise with the Psychology Access to Higher Education course.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*

*Student Finance England will 'write off' any outstanding Advanced Learner Loan balances you owe for an Access to Higher Education course once you complete a degree course. This means you do not have to repay it.

#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

Free courses listed under Cat A are subject to eligibility criteria. Please see page 5 for full details.

COURSE TITLE	COURSE OVERVIEW	START DATE	DURATION	DELIVERY	FEE
Science (Biochemical) Access to Higher Education - Level 3	Looking to start a career in biochemical science or want to gain entry to a degree programme? This Science Access to HE course can help get you there.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Environmental Science Access to Higher Education - Level 3	Do you see yourself working in science and finding out how our world works? If you want to know more about our environment then the Environmental Science Access to HE course is for you.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
SPORT AND UNIFORMED PUBLIC SERVICES					
Law and Criminal Justice Access to Higher Education - Level 3	If you're interested in starting a career in law, history or literature and journalism, this course will help you to progress to degree level study.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat C £1,511 Adult Learner Loan £3,384*
Physio and Sports Therapy Access to Higher Education Diploma - Level 3	Do you want to work in the sports industry and undertake a degree? If so, this course is for you. Combining sport and exercise science with psychology, sports coaching and fitness, this course has been designed to cover a range of areas attractive to local, regional and national universities. From coaching to sport and exercise rehabilitation, the fitness industry to physiotherapy, the opportunities from this programme are wide-ranging.	Starts available in September	12 hours per week for 35 weeks	Daytime On Campus	Cat A Free# Cat B £1511 Cat C £3384*
TRAVEL, TOURISM AND AVIATION OPERATIONS					
Travel and Tourism - Level 2	With hundreds of job roles in the industry, travel is an exciting career choice! Gain hands on experience of these roles and soar to new heights in your career with this Travel and Tourism - Level 2 course.	Starts available in September	6.5 hours per week for 34 weeks	Daytime On Campus	Cat A Free Cat B £299 Cat C £1,265

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#Only applicable if you're aged 19-23 years and planning to study towards your first full Level 2 or first full Level 3.

HOW TO APPLY

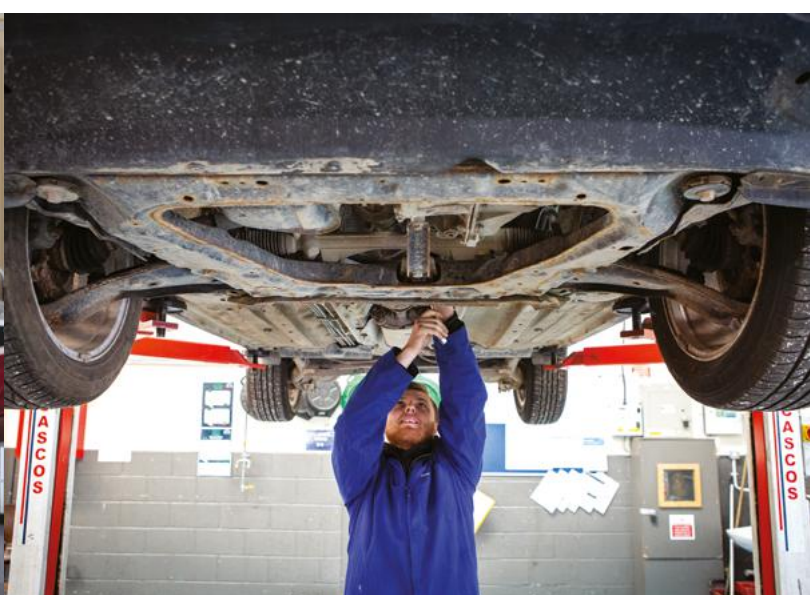
Once you have an idea of what you'd like to study we recommend you apply as soon as possible to secure your place.

You can apply for any of the courses listed within this guide on our website at www.ncl-coll.ac.uk. Simply click on study areas and select Adult 19+. You'll then be able to find the course by exploring our subject areas.



NEED HELP APPLYING?

If you need help completing the online application form, our Student Services Team is on hand to provide support. You can contact them by calling **0191 200 4000** or emailing enquiries@ncl-coll.ac.uk





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