

ENROLMENT CHECKLIST

It's nearly time to enrol! Take a look at our handy checklist to find out how to enrol at Newcastle College University Centre this summer.

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HE Enrolment begins:

19 July 2021 for returning students (those continuing on the same degree)

10 August for new students (those starting a brand new course)

You will be invited to enrol at Rye Hill Campus

☐ 1. OFFICIAL I.D

Both new and returning students must provide a form of official personal identification to enrol.

You can bring either a:

- Passport (in date)
- UK or EAA Driving Licence
- Original Birth Certificate.

☐ 2. FINANCE EVIDENCE/PAYMENT

- Loan Confirmation from Student Loans Company (or your SSN/Customer reference number if your application is being processed).

or

- Completed Employer Payment Form (if your employer is paying your tuition fees).

or

- For students paying their own fees – we can arrange a direct debit plan with you at enrolment – please remember to bring your bank details with you.

☐ 3. SMILE!

We will be taking your photo for your Newcastle College University Centre ID card (if you are a new student or would like an updated photograph). You will need to wear this whenever you are on campus.

If you require any assistance or have any further queries please contact the team on 0191 200 4448 | HEAdmin@ncl-coll.ac.uk