



APPLICATION FORM

Personal details:

Title: Mr Mrs Ms Miss Dr Other: _____ Gender: Male Female

First name(s): _____ Surname: _____

Home address: _____

Postcode: _____

Home tel no: _____ Mobile tel no: _____

Date of birth: _____ Email address: _____

Secondary schools attended: _____ National Insurance Number: _____

Have you attended Newcastle College previously? Yes No

Course(s) applied for:

Name of course(s) in order of preference:

Have you received any advice and guidance about your choice of course? No Yes - Please indicate from who below:

Personal Careers Adviser Careers Teacher Advice and Guidance Event Advice/guidance from telephone enquiry Other (please state)

If you are uncertain about which course(s) you would like to study please contact Student Services on (0191) 200 4000 who will be happy to advise you. If the course you are applying for has more than one advertised start date, please state which date you would prefer.

Qualifications

What qualifications do you have (if known) or are you studying for? Please list the highest qualification or qualifications relevant to your course. If GCSEs, please provide the predicted grades.

Subject/Unit	Level	Grade	Date awarded (month/year)
eg: NVQ ADMINISTRATION	2	PASS	JUNE 13
eg: ENGLISH LIT	AQA	C	JUNE 12
eg: GNVQ BUSINESS	EXCEL	PASS	JUNE 12

Support required - all applicants to complete

Newcastle College welcomes diversity in its student population and is committed to equality of opportunity. We actively oppose discrimination, aim to remove all conditions that put people at a disadvantage and strive to improve access and to provide outstanding support. The information you share regarding your disability enables us to assess any support needs and offer you a fair chance to succeed.

Do you have a disability or learning difficulty which you would like us to know about? No Yes If yes, please indicate which of the following:
 Visual impairment(01) Hearing impairment(02) Disability affecting mobility(03) Other physical disability(04) Other medical conditions(05)
 Emotional/behavioural difficulties(06) Mental health difficulty (07) Temporary disability after illness or accident(08) Profound complex disabilities(09)
 Multiple disabilities(90) Moderate learning difficulty(01) Severe learning difficulty(02) Dyslexia(10) Dyscalculia(11) Autism Spectrum
 Disorder(20) Other specific learning difficulties(19) Multiple learning difficulties(90) Other(97) – please give details:

You will be offered the opportunity for a member of our Learning Support Service to be present at your interview to discuss your support needs so that these can be put in place as soon as possible. Please let us know if you require any further interview support
eg: Signer Accessible room Other – please give details:

Do you have caring responsibilities for a child or vulnerable adult? Yes No
If you are a school leaver, have you had a learning mentor at school? Yes No
Are you/have you been in care? Yes No
Are you an ex offender? Yes No

Thank you for telling us about your support needs. We will send you information about our Learning Support Service.

Ethnicity - all applicants to complete

This information is required to enable us to monitor the implementation of our Equal Opportunities Policy in accordance with the Race Relations Amendment Act using the Government classification of ethnicity. Are you:

White – British White – Irish White – Any other White background Asian or Asian British – Bangladeshi Asian or Asian British – Indian
 Asian or Asian British – Pakistani Asian or Asian British – other Asian background Black or Black British – African Black or Black British – Caribbean
 Black or Black British – Any other Black background Chinese Mixed – White and Asian Mixed – White and Black African
 Mixed – White and Black Caribbean Mixed – Any other Mixed background Other Not known/not provided

What is your nationality? *(If you are from outside the European Union please contact Student Services)*

Have you been settled and ordinarily resident in the UK and Islands for the last three years? Yes No If no, have you been ordinarily resident in the European Union or Economic Area continuously for the last 3 years? Yes No If no, what is your current residential status:

(Note for staff: if no is entered, please refer student to the International Office)

How you heard about us

How did you hear about Newcastle College?

Connexions Service Careers Service School Newspaper Radio College visit to school/careers event Other (please state)

Reference

If you are at school, or have left school within two years, this should be your Head Teacher.

School or company name:

Name:

Address:

Postcode:

Applicant's signature:

Date:

When you have completed this application form, please post it FREE to:

Newcastle College
FREEPOST NT920
Rye Hill Campus
Scotswood Road
Newcastle upon Tyne
NE4 7SA

**This application form is
available in alternative
formats and large print.
Tel. 0191 200 4000**

Once we have received your application form, we will contact you to let you know what happens next. If you can or want to enrol directly to this course we will contact you to enable you to do this. If you have any queries, simply contact our Advice and Enquiry Centre on (0191) 200 4000 or email enquiries@ncl.ac.uk

Data Protection

All records of the Newcastle College are maintained in compliance with the principles of the Data Protection Act 1998. The College is registered with the Information Commissioner's Office as a provider of education and training. By applying to enrol on a course of study, you consent to the College processing personal data relating to you, including sensitive personal data, in accordance with the College's registration and LSC statutory requirements. Under the Data Protection Act 1998 you have a right to a copy of any data we hold about you. If you would like a copy of this data you should apply, in writing, to the MIS Quality Manager.