

# APPLICATION FORM



Newcastle College

## FOR OFFICE USE ONLY:

Achiever enquiry ref no \_\_\_\_\_

## Personal details:

1. Title:  Mr  Mrs  Ms  Miss  Dr Other: \_\_\_\_\_ Gender:  Male  Female

First name(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Home address: \_\_\_\_\_  
Postcode: \_\_\_\_\_

Home tel no: \_\_\_\_\_ Mobile tel no: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Email address: \_\_\_\_\_

Secondary schools attended: \_\_\_\_\_

Have you attended Newcastle College previously?  Yes  No

## Course(s) applied for:

Name of course(s) in order of preference. If your choice includes A Levels please list the subjects that interest you.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you received any advice and guidance about your choice of course?  No  Yes - Please indicate from who below:  
 Personal Careers Adviser  Careers Teacher  Advice and Guidance Event  Advice/guidance from telephone enquiry  Other (please state)

If you are uncertain about which course(s) you would like to study please contact Student Services on (0191) 200 4000 who will be happy to advise you.

## Qualifications:

What qualifications do you have (if known) or are you studying for? Please list the highest qualification or qualifications relevant to your course. If GCSEs, please provide the predicted grades.

Subject/Unit	Level	Grade	Date awarded (mth/yr)
NVQ ADMINISTRATION	2	PASS	JUNE 00
ENGLISH LIT	AS	C	JUNE 99

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Please turn over...

## Support required - all applicants to complete

Newcastle College welcomes diversity in its student population and is committed to equality of opportunity. We actively oppose discrimination, aim to remove all conditions that put people at a disadvantage and strive to improve access and to provide outstanding support. The information you share regarding your disability enables us to assess any support needs and offer you a fair chance to succeed.

Do you have a disability or learning difficulty which you would like us to know about?  No  Yes If yes, please indicate which of the following:

- Visual impairment(01)  Hearing impairment(02)  Disability affecting mobility(03)  Other physical disability(04)  Other medical conditions(05)  
 Emotional/behavioural difficulties(06)  Mental ill health(07)  Temporary disability after illness or accident(08)  Profound/complex disability(09)  
 Multiple disabilities(90)  Moderate learning difficulty(01)  Severe learning difficulty(02)  Dyslexia(10)  Dyscalculia(11)  Autism Spectrum Disorder (20)  Other specific learning difficulties(31)  Multiple learning difficulties(90)  Other – please give details

You will be offered the opportunity for a member of our Learning Support Service to be present at your interview to discuss your support needs so that these can be put in place as soon as possible. Please let us know if you require any further interview support eg  Signer  Accessible room  Other – please give details

If you are a school leaver, have you had a learning mentor at school?  Yes  No  
Are you/have you been in care?  Yes  No

Thank you for telling us about your support needs. We will send you information about our Learning Support Service.

## Ethnicity

This information is required to enable us to monitor the implementation of our Equal Opportunities Policy in accordance with the Race Relations Amendment Act using the Government classification of ethnicity. Are you:

- White – British  White – Irish  White – Any other White background  Asian or Asian British – Bangladeshi  Asian or Asian British – Indian  
 Asian or Asian British – Pakistani  Asian or Asian British – other Asian background  Black or Black British – African  Black or Black British – Caribbean  
 Black or Black British – Any other Black background  Chinese  Mixed – White and Asian  Mixed – White and Black African  
 Mixed – White and Black Caribbean  Mixed – Any other Mixed background  Other  Not known/not provided

What is your nationality? (If you are from outside the European Union please contact Student Services)

Have you been a full resident within the European Union throughout the last three years for purposes other than study?  Yes  No

If no, please enter current residential status. \_\_\_\_\_ (Note to staff: if **No** is entered, please refer student to Student Services)

## How you heard about us

How did you hear about Newcastle College?

- Connexions Service  Careers Service  School  Newspaper  Radio  College visit to school/careers event  Other (please state)

## Reference

If you are at school, or have left school within two years, this should be your Head Teacher.

School or company name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

When you have completed this application form, please post it FREE to:

Newcastle College  
FREEPOST NT920  
Rye Hill Campus  
Scotswood Road  
Newcastle upon Tyne  
NE4 5BR

This application form is available in alternative formats and large print. Tel. 0191 200 4000

Once we have received your application form, we will contact you to let you know what happens next. If you can or want to enrol directly to this course we will contact you to enable you to do this. If you have any queries, simply contact our Advice and Enquiry Centre on (0191) 200 4000 or email enquiries@ncl-coll.ac.uk

### Data Protection

All records of the Newcastle College are maintained in compliance with the principles of the Data Protection Act 1998. The College is registered with the Information Commissioner's Office as a provider of education and training. By applying to enrol on a course of study, you consent to the College processing personal data relating to you, including sensitive personal data, in accordance with the College's registration and LSC statutory requirements. Under the Data Protection Act 1998 you have a right to a copy of any data we hold about you. If you would like a copy of this data you should apply, in writing, to the MIS Quality Manager.